

Blackboard Access Information (Students)

Please refer to the Pioneer the first two weeks of classes for more details regarding Blackboard

1) Connect to the Internet, open either Netscape Navigator or Microsoft Internet Explorer and go to this web address:

<http://bb1.csuhayward.edu/>

2) Click the "Login" button

3) The login information for students is:

username = first and last initials (lower case) and the last 4 digits of your Student ID number

password = username backward

Example: Robert Smith (Student ID: 123-12-1234)

Login = rs1234

Password = 4321sr

4) You will be transferred to the "My CSUH" page. This page will have a personal greeting at the top and a list of your classes.

*If you follow the instructions above and your personal greeting or classes are incorrect, you have probably logged into someone else's account. Log out using the Logout button at the top of the screen (in the red area) and call 510-885-HELP. Your initials and last 4 digits of your Student ID may have matched with someone else attending CSU Hayward. The HelpDesk will give you your correct login and password information.

5) As soon as you are logged in, change your password. Click the "Personal Information" link on the "My CSUH" page, click "Change Password" and follow the instructions.

6) The courses students are enrolled in are in a module called "My Courses." Click on the name of the course to go to that course.

7) Go to the "Help" button (in the top red area of the window, once you are logged in) and read the "Student Quick Start." This guide will take you through important information about your Blackboard account.

If you have further questions, please call 885-HELP or email <helpdesk@csuhayward.edu>